



Town of Garrett Park  
PO Box 84  
4600 Waverly Avenue  
Garrett Park, MD 20896

Regular Meeting of Town Council  
Public Teleconference

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## **Town Council Meeting: June 14, 2021**

### **MINUTES**

**Call to Order (7:37 PM)** – Mayor Kacky called the meeting to order at 7:37. Present on the call were Councilmembers Gerilee Bennett, Dona Dobosz, Mario Grande, Stephen Paczkowski, and Phil Schulp. Also on the call were Town Manager Andrea Fox, Town Assistant Elizabeth Henley, Bugle Reporter Ed Lincoln, and approximately five residents.

**Approval of Agenda (7:38 PM)** – The agenda was unanimously approved.

**Approval of Minutes (7:39 PM)** – The May 10, 2021 Town Council Meeting Minutes were unanimously approved.

**Presentation by Residents (7:40 PM)** – There were no presentations by residents.

#### **Action (7:40 PM)**

- *Appointment of Lizzie Glidden-Boyle to Arboretum Committee – Mayor Kacky.* Mayor Kacky thanked Kathy Benjamin for her service on the Arboretum Committee and appointed Lizzie Glidden-Boyle to a new term on the Committee. Councilmember Bennett moved to approve Lizzie-Glidden Boyle's appointment to the Arboretum Committee, and it was unanimously approved.
- *Approval of Tree Services Contracts – Town Manager Fox.* The Town issued an RFP for tree services, and three responses were received and evaluated. The Town Manager recommended that the Town secure contracts with all three RFP respondents. Councilmember Bennett moved to approve the Town Manager to secure contracts with the three respondents, and it was unanimously approved.
- *Accept American Rescue Plan Act Funding – Mayor Kacky and Town Manager Fox.* The Town Council was asked to accept the Town's allocation of the U.S. Department of Treasury Coronavirus Local Fiscal Recovery Funds. Councilmember Grande moved to accept the funds, and it was unanimously approved.

#### **New Business (8:01 PM)**

- *11321 Kenilworth (Yeandle Property) – Town Manager Fox.* Representing the Garrett Park Conservation Trust, Resident Ken Ingham provided an update on the status of the property. The nonprofit Forklift will salvage items of value in the home and materials that are recovered during deconstruction. The Town waived donation rights and requested that the estate consider donating items of historical value to the Town Archive.
- *Gradual Reopening of Town Office and Town Hall – Town Manager.* The Town Office and Town Hall will reopen gradually; this is expected to evolve over time.

- *Flexi-Pave Free Demonstration Project – Mayor Kacky.* Capitol Flexi-Pave extended the offer to install 50 linear feet of their flexi-pave product at no cost to the Town. Mayor Kacky will update Council with a timeline once it is known.

#### **Town Updates (8:54 PM)**

- *Small Cell / ZTA 19-07 – Councilmember Bennett.* The County Council is expected to vote on an amended ZTA in late June or in July. The amended text is not yet available, but there is a staff report from a March work session.
- *Stormwater – Councilmember Schulp.* The RFP for the erosion control phase of the Rokeby stormwater project will be posted soon. Council agreed that the Town Office may select a bidder if the cost is within the estimated range. This allows the project to move forward during the August Council Meeting recess.
- *Town Hall – Councilmember Paczkowski.* The RFP for Town Hall renovations is under development. The goal is for the Town to receive planning studies of alternatives with costs and technical details.
- *Thrive Montgomery 2050 / ZTA 20-07 – Councilmember Paczkowski.* A coalition of municipalities plans to send a letter to the County Council about this ZTA.
- *Archives – Councilmember Grande.* Town (contract) Archivist Claire McDonald is now working fewer hours in the Town Archive and is available by appointment. She is currently working on Womens Club materials.

**Town Managers Financial Report & Town Manager's Report (9:30 PM)** - Town Manager Fox summarized the May Financial Report and Town Manager Report

**Mayor Kacky adjourned the meeting at 9:33 PM.**



Signed,

*Andrea Fox*

Andrea Fox, Clerk-Treasurer